

SAMPLE BANK GUARANTEE FORMAT

**For Employer's Bank Guarantee of USD 2,500 or Ringgit Malaysia equivalent
for Hiring of Foreign Domestic Helper (FDH)**

[TO BE ISSUED ON THE BANK'S OFFICIAL LETTERHEAD]

Name: _____ (Indian Passport No: _____)

C/o HIGH COMMISSION OF INDIA
Level 1, Wisma HRIH, Lot 442
Jalan Pahang, Setapak
53000 Kuala Lumpur

Dear Sirs,

BANK GUARANTEE NO.: _____ FOR RM _____

At the request of _____ (Employer's full name as per NRIC) (NRIC: _____) of Address: _____, we, [NAME OF BANK] of [BANK BRANCH / DEPARTMENT ADDRESS] hereby guarantee that the sum of Ringgit Malaysia _____ (RM _____) only, being the equivalent of United States Dollars Two Thousand Five Hundred (USD 2,500.00) at the prevailing exchange rate, being the amount of Security Deposit / Bank Guarantee required for the issuance of an Employment Pass for the Foreign Domestic Helper, _____ (Indian Passport No: _____), shall become payable by us upon written demand from you within the validity of this guarantee.

This Guarantee is effective for two years from the date of issue i.e. from ____/____/____ to ____/____/____ ("Validity Period").

This Guarantee shall not be assigned without the Bank's/Guarantor's prior written consent.

All claims, if any, must be received by us during the validity period of this Guarantee or within Thirty (30) Days from the expiry date of this Guarantee, failing which all our liabilities and obligations under this Guarantee shall be absolved and fully discharged. This Guarantee shall be of no further effect whatsoever after the stipulated validity period.

Yours faithfully,
for [NAME OF BANK]
Authorised Signatory
Bank Stamp / Seal