

**OIL AND NATURAL GAS CORPORATION LIMITED**

**MUMBAI REGION**



**INTERNATIONAL COMPETITIVE BIDDING**

**FOR**

**HIRING OF OPERATION AND MAINTAINANCE (O&M)  
SERVICES FOR MSV SAMUDRA SEVAK AND DSV SAMUDRA  
PRABHA FOR ONE YEAR UNDER QCBS METHODOLOGY**

**E-Tender No. ZW5CC24002  
(GePNIC Tender ID 2024\_ONGC\_215714)**

**Tender Document Download Start Date: 25.11.2024 at 1700 Hrs. (IST)**

**Last date of receipt of queries: 05.12.2024 at 1800 Hrs. (IST)**

**Bid Submission Start Date: 07.12.2024 at 0900 Hrs. (IST)**

**Bid Submission End Date/ Tender Closing date and time:  
16.12.2024 at 1600 Hrs. (IST)**

**Tender Opening date and time: 17.12.2024 at 1630 Hrs. (IST)**

**Central Procurement Department  
Central Logistics & Production Services Procurement Group**

## INDEX

SL NO	DESCRIPTION	REFERENCE
1	Invitation To Bid Letter/ Global Notice Inviting Tender	-----
<b>2</b>	<b>Instructions to Bidders</b>	<b>Annexure I</b>
2.1	Bidding document acknowledgement proforma	Annexure I, Appendix 1
2.2	Bid submission proforma	Annexure I, Appendix 2
2.3	Bid submission Agreement proforma	Annexure I, Appendix 3
2.4	Proforma of Electronic Bank Guarantee (e-BG)/ SFMS Bank Guarantee towards Bid Security	Annexure I, Appendix 4
2.5	Proforma for irrevocable letter of credit	Annexure I, Appendix 4A
2.6	Proforma of Unconditional and Irrevocable Insurance Surety Bond towards Bid Security (For Indian Bidders)	Annexure I, Appendix 4B
2.7	Check List	Annexure I, Appendix 5
2.8	Bidders past services (similar) PROFORMA	Annexure I, Appendix 6
2.9	Proforma of Authorization Letter for attending Tender Opening	Annexure I, Appendix 7
2.10	Proforma of Certificate on Relatives of Directors of ONGC	Annexure I, Appendix 8
2.11	Bidder's information sheet	Annexure I, Appendix 9A
2.12	Financial Information Sheet	Annexure I, Appendix 9B
2.13	Proforma for Undertaking (Commercial)	Annexure I, Appendix 10
2.14	Proforma for Changes/Modifications Sought by Bidders to the Bidding Conditions	Annexure I, Appendix 11
2.15	Form No. 10F	Annexure I, Appendix 12
2.16	Certificate regarding compliance for eligibility of a 'Bidder from a country which shares a land border with India'	Annexure I, Appendix 13
2.17	Format for undertaking on acceptance of ONGC's 'policy for banning/provisional suspension of business dealings with erring firms'	Annexure I, Appendix BP1
2.18	Format for undertaking on currently not serving any banning order(s) issued by ONGC	Annexure IA, Appendix BP2
2.19	Format for undertaking on currently not serving any suspension order(s) issued by ONGC	Annexure IA, Appendix BP3
<b>3</b>	<b>Model Contract &amp; General Contract Conditions (GCC)</b>	<b>Annexure II</b>
3.1	Proforma of Electronic Bank Guarantee (e-BG)/ SFMS Bank Guarantee towards Performance Security	Annexure II, Appendix 1
3.2	Proforma of Unconditional and Irrevocable Insurance Surety Bond towards Performance Security (For Indian Bidders)	Annexure II, Appendix 1A

<b>4</b>	<b>Technical Specifications, Scope of Work &amp; Special Conditions of Contract for MSV Samudra Sevak</b>	<b>Annexure III (A)</b>
<b>5</b>	<b>Technical Specifications, Scope of Work &amp; Special Conditions of Contract for DSV Samudra Prabha</b>	<b>Annexure III (B)</b>
<b>6</b>	<b>Bid Evaluation Criteria (BEC)</b>	<b>Annexure IV</b>
6.1	Format of Agreement between bidder and their Supporting Company	Appendix A-1
6.2	Guarantee By The Supporting Company/Guarantor	Appendix A-2
6.3	Proforma of Electronic Bank Guarantee towards Performance Security by the Supporting Company / Ultimate Controlling Company (as the case may be) of the bidding company.	Appendix A-3
6.4	Format of Agreement between bidder their supporting company and the ultimate controlling company	Appendix A-4
6.5	QCBS Matrix	Appendix A-5
6.6	Proforma of Electronic Bank Guarantee towards Performance Security by the Supporting Company of the bidding company.	Appendix A-6
6.7	Guarantee By The Supporting Company/Guarantor	Appendix A-7
6.8	Standardized format for Memorandum of Understanding (MoU) for Consortium	Appendix A-8
<b>7</b>	<b>Bid Evaluation Matrix</b>	<b>Annexure-IV (A)</b>
<b>8</b>	<b>Bidder's response sheet (BRS) (Blank Price Format to be responded) for MSV Samudra Sevak</b> <i>No Price should be disclosed in BRS</i>	<b>Annexure V (A)</b>
<b>9</b>	<b>Bidder's response sheet (BRS) (Blank Price Format to be responded) for DSV Samudra Prabha</b> <i>No Price should be disclosed in BRS</i>	<b>Annexure V (B)</b>
<b>10</b>	<b>Integrity Pact</b>	<b>Annexure VI</b>
	<b>BOQ/ Price Format for MSV Samudra Sevak</b>	<b>Annexure VII (A)</b>
	<b>BOQ/ Price Format for DSV Samudra Prabha</b>	<b>Annexure VII (B)</b>



**OIL AND NATURAL GAS CORPORATION LIMITED**  
**Central Procurement Department**  
**Central Logistics & Production Services Procurement Group**  
**15th Floor, Maker Tower E, Cuffe Parade, Mumbai - 400005.**  
**Tel No. 022-6968-3012 / 3081 / 3080**

NO. CPD-CLPG/ MUM/2024/1390640/ZW5CC24002

Dated: 25.11.2024

**TO:**

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### **INVITATION TO BID (TWO BID SYSTEM)**

Dear Sirs,

**1.0** ONGC invites bids for “**Hiring of Operation & Maintenance (O&M) Services for ONGC owned MSV Samudra Sevak & DSV Samudra Prabha for 1 year under QCBS methodology**” through GePNIC-CPPP (<https://etenders.gov.in>) in the prescribed bid forms and proforma(s) enclosed to this bid package. The tender document/contract will be governed by the terms & conditions which are annexed to this Invitation to Bid (NIT) as follows:

- i. Annexure-I: Instructions to Bidders
- ii. Annexure-II: General Terms and Conditions
- iii. Annexure-III: Scope of Work, Technical Specifications and Special Conditions of Contract (SCC) for MSV Samudra Sevak and DSV Samudra Prabha
- iv. Annexure-IV: Bid Evaluation Criteria
- v. Annexure-IV (A): Bid Evaluation Matrix (Technical & Commercial)
- vi. Annexure-V(A) & (B): Bidder’s Response Sheets for MSV Samudra Sevak and DSV Samudra Prabha
- vii. Annexure-VI: Integrity Pact
- viii. Annexure-VII (A) & (B): BOQ/Price bid format.

**2.0** Further details of the tender are given below:

<b>1.</b>	<b>Tender No.</b>	<b>ZW5CC24002 (GePNIC Tender ID 2024_ONGC_215714)</b>
<b>2.</b>	<b>Brief description of tender</b>	Hiring of Operation & Maintenance (O&M) Services for ONGC owned MSV Samudra Sevak & DSV Samudra Prabha for 1 year under QCBS methodology

3.	<b>Type of tender</b>	International Competitive Bidding (ICB) open tender under two bid system through GePNIC-CPPP
4.	<b>Technical specifications, Scope of work &amp; Special Conditions of Contract</b>	Placed at Annexure- III
5.	<b>No. of vessels</b>	<p><b>02 Nos.</b></p> <p>Bidder is free to quote for either of the MSV Samudra Sevak or DSV Samudra Prabha or both vessels Samudra Sevak and Samudra Prabha.</p>
6.	<b>Mobilization period</b>	<p>The successful bidder is required to mobilize the duly approved marine and diving crew fully conforming to scope of work and special conditions of contract with necessary clearances (i.e. Port, Customs &amp; DG Shipping, MOHA, etc.) and ready to commence work within 30 days (including 10 days for HOTO) from the date of NOA or on expiry of ongoing O&amp;M contract, whichever is later.</p> <p>Note: Ongoing contracts of Samudra Sevak &amp; Samudra Prabha are expiring on 20.03.2025 &amp; 29.04.2025 respectively.</p>
7.	<b>Contract duration</b>	<p>The O&amp;M Contract period shall be 01 year, from the date of delivery/handing-over of the vessel by the CORPORATION to the CONTRACTOR.</p> <p>(a) Premature termination of contract</p> <p>As per the DG Shipping order No. 06 of 2023 dated 24.02.2023, the 'Existing Vessels' regardless of its age on the date of issuance of this Order, affected by the maximum age prescribed in the Order, shall be allowed to operate up to three years from the date of the issue of this Order. Therefore, as per the referred order, Samudra Prabha / Samudra Sevak can operate till 24th Feb 2026 only.</p> <p>In case no extension is granted by DG Shipping w.r.t. compliance of order No. 06 of 2023, CORPORATION, at its discretion, shall conclude the instant contract on 24th Feb 2026 i.e. before completion of stipulated 01 year contract duration without any additional cost or time implication to ONGC.</p>
8.	<b>Tender Fee</b>	Nil
9.	<b>Tender Document Download Start Date</b>	25.11.2024 at 1700 Hrs. (IST)

<b>10.</b>	<b>Last date of receipt of queries</b>	05.12.2024 at 1800 Hrs. (IST)																
<b>(a)</b>	<b>Unpriced-techno-commercial bid closing/ opening date and time</b>	Bid Submission Start Date: 07.12.2024 at 0900 Hrs. (IST)																
		Bid Submission End Date/ Tender Closing date and time: 16.12.2024 at 1600 Hrs. (IST)																
		Tender Opening date and time: 17.12.2024 at 1630 Hrs. (IST)																
<b>(b)</b>	<b>Priced Bid Opening</b>	Date & Time of Price Bid opening shall be intimated later.																
<b>11.</b>	<b>EMD/ Bid Bond Amount per Vessel</b>	<p>The amount of Bid Security/ Insurance Surety Bond/Bid Bond/ Bank Guarantee/ Earnest Money Deposit per quoted vessel is as under:</p> <table border="1"> <thead> <tr> <th rowspan="2">Category</th> <th rowspan="2">Amount of EMD (in INR) for Indian Bidder</th> <th colspan="2">Amount of EMD for foreign bidder</th> </tr> <tr> <th>If submitted in INR</th> <th>If submitted in USD</th> </tr> </thead> <tbody> <tr> <td>MSV "Samudra Sevak"</td> <td>91,76,000</td> <td>91,76,000</td> <td>108,700</td> </tr> <tr> <td>DSV "Samudra Prabha"</td> <td>79,71,000</td> <td>79,71,000</td> <td>94,400</td> </tr> </tbody> </table> <p>Note: (1) In case bidder quotes for both vessels then bidder has to add the EMD amount for each category of vessel and submit EMD/ Bid security accordingly.</p> <p>(2) In case bidder quotes for both vessels and submit EMD with amount more than EMD amount required for each vessel but less than total EMD amount of both vessels, then bidder's quote will be considered for MSV "Samudra Sevak" only.</p>			Category	Amount of EMD (in INR) for Indian Bidder	Amount of EMD for foreign bidder		If submitted in INR	If submitted in USD	MSV "Samudra Sevak"	91,76,000	91,76,000	108,700	DSV "Samudra Prabha"	79,71,000	79,71,000	94,400
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DSV "Samudra Prabha"	79,71,000	79,71,000	94,400															
<b>12.</b>	<b>Bid validity upto</b>	120 days from the date of opening of unpriced bid																
<b>13.</b>	<b>Bid Bond Validity upto</b>	150 days from the date of opening of unpriced bid																
<b>14.</b>	<b>Performance Bank Guarantee for each vessel</b>	Amount: 5% of contract value																
		Validity: 90 days beyond the contract completion period																
<b>15.</b>	<b>Safe Custody Bank Guarantee for each vessel</b>	Amount: 46 x day rate																
		Validity: Contract period plus one year.																

16.	<b>Place of submission of physical document(s)</b>	Office of CGM-Head CLPG, Central Logistics & Production Services Procurement Group, Central Procurement Department, 15th Floor, Maker Tower E, Cuffe Parade, Mumbai - 400005.
17.	<b>Correspondence Address</b>	The Chief General Manager- Head CLPG Oil and Natural Gas Corporation Ltd., Central Procurement Department, Central Logistics & Production Services Procurement Group, 15th Floor, Maker Tower E, Cuffe Parade, Mumbai - 400005.  Tel No. 022-6968-3012 / 3081 / 3080, 9409696263
18.	<b>E-mail</b>	<a href="mailto:sinha_parmanand@ongc.co.in">sinha_parmanand@ongc.co.in</a>  <a href="mailto:yadav_rk1@ongc.co.in">yadav_rk1@ongc.co.in</a>  <a href="mailto:sandhu_abhimanyu@ongc.co.in">sandhu_abhimanyu@ongc.co.in</a>
19.	<b>Tender receiving officer (for physical documents)</b>	Sh. Akhilesh Gupta, Manager (MM)  Alternate tender receiving officer: Sh. Abhishek Yadav, Sr. MMO

**3.0 E-Procurement under Two Bid System through GePNIC-Central Public Procurement Portal** shall be followed for this tender and the price-bids of only those bidders whose offers are technically and commercially acceptable shall be opened for further evaluation. Bidders should take due care to submit tenders in GePNIC-CPPP (<https://etenders.gov.in>) in accordance with the requirements. Bid Evaluation Criteria at Annexure-IV of the Bidding Document shall be the basis for evaluation of tender.

**4.0** Please note that all tender forms and supporting documents are to be submitted through GePNIC-CPPP (<https://etenders.gov.in>) only except the following documents which are to be submitted in physical form, in a sealed envelope super-scribed as “Physical documents containing only SFMS BG/ Insurance Surety Bond against e-procurement Tender Reference Number **ZW5CC24002**, GePNIC Tender ID **2024\_ONGC\_215714**, due on ..... To be opened by Tender Opening Officers at 16:30 Hrs, on due date for opening of bid” [Documents should reach to the purchaser’s office on or before 16:00 Hrs. of the closing date specified for submission of bid through GePNIC-CPPP.]:

- (i) (Applicable only in case bid security is submitted in the form of SFMS BG/ Insurance Surety Bond. Not applicable in case bid security is submitted via NEFT/RTGS/Electronic fund transfer Or e-BG).

The original SFMS BG (along with SFMS delivery report /message copy which has been transmitted by issuing bank through SFMS system to beneficiary’s i.e. ONGC’s bank) or Unconditional Irrevocable Insurance Surety Bond towards bid security.

Any other document submitted in physical form shall not be given any cognizance.

**5.0** Offer without complying with the terms and conditions of Bidding Document for submitting the offer, will be ignored straightaway.

**6.0 TENDER FEE:** Nil

**7.0 INTEGRITY PACT:**

Bidders are requested to submit 'Integrity Pact' (Annexure - VI) duly signed on all pages by the same signatory who signs the bid indicating name of the bidder in the first page. Two witnesses shall also sign the last page of integrity Pact.

**8.0 PARTICIPATION OF CONSORTIUM IN THE TENDER:** Bids from consortium of companies are allowed in the instant tender. For detailed conditions on consortium bid, refer clause 1.3 & 7.14 of Annexure-I (Instructions to Bidders).

**9.0** Firm(s) to whom no further business is to be given or dealings with whom have been banned / suspended are not eligible to participate in the tender and any bid received from such firm(s) shall not be considered. ONGC's 'Policy for Banning/provisional Suspension of Business dealings with erring Firms' is available at ONGC portals <https://tenders.ongc.co.in> and <https://ongcindia.com>.

**10.0** All the bidders have access to online help document which is available on GePNIC-CPPP (<https://etenders.gov.in>). This help document should be used by them for participating in this e-procurement tender.

**11.0** Addendums/amendments to tender conditions, if any, will be uploaded on GePNIC-CPPP (<https://etenders.gov.in>). In case of exigencies ONGC at its option may decide to extend tender sale/techno-commercial bid closing/opening date/time in future which will be posted on the above referred website for information. Bidder should regularly visit ONGC tender website for the latest information in this regard.

**12.0 POST BID CONFERENCE**

In order to avoid delay in processing of tenders ONGC shall hold post bid conference with the interested bidders.

**13.0 FREQUENTLY COMMITTED ERRORS:**

Bidders should ensure compliance of following while preparing the bid to avoid clarification/rejection of bid:

- a) The annual financial reports as per BEC clause B.2.6.0 should be audited and complete with all notes and schedules.
- b) Bidder must submit all the bid forms at Annexure IA duly filled and signed except the Bid Proformae at Appendix 11, 12 etc. which should be used for preparation of documents as required.



- c) Bidder should submit the compliance of technical specifications, SOW & SCC Annexure-III along with supporting documents (wherever applicable).
- d) Ideally the digital signatory of the bid should also sign the physical documents wherever required, and Power of Attorney or authorization document to be submitted as per 7.10 and 9.1 (i) of 'Instructions to bidders' should be in favour of the digital signatory. The name of signatory in Power of Attorney/authorization document should match the name of digital signatory in digital certificate. Any mismatch in the names of signatory between digital certificate, Power of Attorney and bid documents should be explained. If the physical signatory of bid documents is different from the digital signatory, Power of Attorney/authorization document should also be submitted in favour of such additional signatory.
- e) Bidder should submit the Undertakings required as per Appendix-10 of 'Annexure-I Instruction to Bidders' in company's letter head and duly signed by the signatory of the bid.
- f) Bidders should provide details in all yellow fields of Bidder's Response Sheet as per price bid (including tax rate etc.) except the contract prices for which dropdown list of 'quoted/not quoted' is provided for selection. **No price should be disclosed in Bidder's Response sheets.**
- g) Bidder is free to quote for either of the MSV Samudra Sevak or DSV Samudra Prabha or both vessels Samudra Sevak and Samudra Prabha, evaluation of the bids shall be on individual vessel basis. The bidder must submit separate Price Format for each vessel. Bids will be evaluated for each MSV separately.
- h) Bid Security Electronic Bank Guarantee (e-BG)/ SFMS Bank Guarantee/ Letter of credit/ Insurance Surety Bond should be verbatim with the proforma at Appendix-4/ /4A/ 4B, Annexure-IA of 'Instructions to bidders'.
- i) Contracts to the successful bidders shall be awarded vessel wise for execution of the Contract.
- j) Annualized contract value for calculation of amount of Performance Bank Guarantee / Security Deposit, GCC Cl. 19 (Liquidated Damages) and GCC Cl. 35 (Limitation of Liability) shall be arrived as under:

Annualized Contract Value = Total contract value quoted for 365 days inclusive of Total Vessel Day rate, Total Call Out Personnel Rates & Call Out Equipment Rates, Total Saturation bonus & Annual Insurance Premium.

**Yours Sincerely,**

**For Chief General Manager-Head CLPG**