

Date: 14<sup>th</sup> August, 2025



**High Commission of India  
Kuala Lumpur**

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**Job Vacancy**

High Commission of India, Kuala Lumpur, has the following position to be filled immediately:

<b>No. of Post</b>	:	<b>One</b>
<b>Position</b>	:	<b>Chauffeur</b>
<b>Pay</b>	:	<b>Starting salary RM 2640/- per month</b>
<b>Other benefits</b>	:	<b>Annual bonus, Annual leave and EPF contribution.</b>

**Qualifications/Skills:**

- \* Minimum qualification is SPM
- \* Applicant Must have a valid driving licence for driving Light Motor Vehicle (i.e. Motorbike and Car) issued and approved by Malaysian Government
- \* Applicant should have minimum 3 years of experience of working as Driver/Chauffeur
- \* Should be able to converse in English.
- \* Applicant must have completed 18 years of age and should be below 40 years of age as on 1<sup>st</sup> August, 2025.
- \* Applicant must be free of any criminal records; full details of any ongoing police/court cases or judicial trials must be reported clearly in applicant's resume.

**Documents to be submitted at the time of interview:**

- \* CV, photocopy of passport/IC, photocopy of proof of educational qualification, **copy of driving licence, Proof of working experience as driver/chauffeur**

**Interested candidates are requested to submit a complete resume with recent passport size photograph by e-mail to [hoc.kl@mea.gov.in](mailto:hoc.kl@mea.gov.in) by 26<sup>th</sup> August 2025.**

**Please note:**

- Only candidates having local work-permit/resident visa in compliance with local rules and regulations to work in foreign diplomatic missions will be eligible for consideration.
- Candidate should be in good mental and physical health. At the time of offer of appointment, candidates need to submit a medical fitness certificate.
- The selection process will be decided by the High Commission of India, Kuala Lumpur which will be conveyed to the candidates through email after preliminary scrutiny and its decision in the selection process will be final and binding.

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